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EMPLOYEE PERFORMANCE OBJECTIVE

The following goals have been mutually agreed upon by the employee and supervisor. The objectives lay out the steps to be taken to obtain the goal. Each objective should be measurable and must have an attainment date. These goals and objectives cover the time period from _____ to _____.

Goal: _____

Objectives:

To be attained by:

- | | | |
|----|-------|------------|
| 1. | _____ | Date _____ |
| 2. | _____ | Date _____ |
| 3. | _____ | Date _____ |

Goal: _____

Objectives:

To be attained by:

- | | | |
|----|-------|------------|
| 1. | _____ | Date _____ |
| 2. | _____ | Date _____ |
| 3. | _____ | Date _____ |

Goal: _____

Objectives:

To be attained by:

- | | | |
|----|-------|------------|
| 1. | _____ | Date _____ |
| 2. | _____ | Date _____ |
| 3. | _____ | Date _____ |

Department Manager

Date

Supervisor

Date

Managing Officer (If Applicable)

Employee

Date