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# AUDIT OF OSHA REQUIRED PROGRAMS

LOCATION: \_\_\_\_\_ PERSON (S) CONTACTED: \_\_\_\_\_

ADDRESS \_\_\_\_\_

DATE: \_\_\_\_\_ COMPLETED BY: \_\_\_\_\_ UNIT NO. \_\_\_\_\_

1. Are copies of the following written programs readily available and implemented; and has the required employee training been completed and documented?

Written Program Available?	Required Written Program			Employee Training Completed & Documented?			Employees and Management Knowledgeable about Program?		
	Y	N	N/A	Y	N	N/A	Y	N	N/A
A) Hazard Communication	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B) Control of Hazardous Energy ("Lockout/Tag-out)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C) Emergency Action Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	YES	NO	N/A
2. Are MSDS' available for all degreasers, cleaning chemicals and other hazardous chemicals, including insecticides/pesticides?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are the Material Safety Data Sheets (MSDS) available and accessible for employees to review?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are all containers of cleaning compounds and other chemicals (including temporary or portable containers) labeled with the label stating what product is in the container, who manufactured or imported the product and any appropriate hazard warnings (flammable, corrosive, poisonous, etc)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Do employees know where the MSDS' are located?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Are written machine specific lockout procedures available?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Are padlocks for locking out and tags for tagging out equipment available?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Has the required annual inspection or audit of work performed under lockout or tag-out conditions been completed and recorded?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Are employees familiar with the lockout/tag-out procedures?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Have employees been trained on how to select and use fire extinguishers?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Are evacuation route maps posted showing both a primary and secondary exit path from each area?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Are emergency telephone numbers posted for fire, police, ambulance?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments: \_\_\_\_\_  
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